

OFFICER DECISION RECORD 1 FORM

This form should be used to record Officer Decisions in Excess of £100k (but below the key decision threshold), or where required by Financial, Contract or other Procedure Rules or following formal delegation from Cabinet or a Cabinet Member or a Council Committee.

Decision Reference No: AHWB.025.2019 Domestic Abuse MHCLG Grant

BOX 1

DIRECTORATE: Adults, Health and Well being **DATE: 10.05.19**

Contact Name: Karen Shooter **Tel. No.: 07971677033**

Subject Matter: Approval to receive grant funding from the Ministry for Housing, Communities and Local Government and carry forward into 2019-2020 and 2020-2021.

BOX 2**DECISION TAKEN**

- 1) To receive MCHLG grant after budget has been set as per financial procedure rule E10.

The bid to the Ministry for Housing, Communities and Local Government was approved prior to submission by Chief Executive of Doncaster Council, the Police and Crime Commissioner and the Chair of the Safer Stronger Doncaster Partnership. The Portfolio Holder was also consulted and gave permission for the submission of the bid.

Funding received in 2018-2019 (carried forward)	£29,462
Funding to be received in 2019-2020	£69,449
Total Grant	£98,911

To be carried forward to 2020-2021 (project ends 31st July 2020) £32,512

The funding will be used to recruit a temporary domestic abuse advisor to triage and coordinate allocation of cases to the most appropriate domestic abuse services. The funding will also be used to work with minority and ethnic communities/groups to break down barriers to reporting and accessing support in relation to domestic abuse. This will be called the Inclusion Worker Project which will be delivered by a separate specialist domestic abuse provider following an Invitation to Quote process. The total amount for the inclusion project is £67,535 which will pay for 2 FTE workers plus some on-costs for a 15 month period. The remaining amount of £31,376 will stay with DMBC for the temporary (15 month) Domestic Abuse Advisor post at a Grade 6 – to include on-costs. The Domestic Abuse Advisor to be in post from May 2019 – 31st July 2020.

It is therefore proposed to spend the grant as follows:

18/19 - No money spent due to the delay in confirmation of the award by MHCLG £29,462 received from MHCLG and rolled forward (MHCLG aware of this)

19/20 – Amount to the provider of the Inclusion Worker Project = £45,023. Amount to be spent in house = £21,376 (Total = £66,399)

20/21 - Amount to the provider of the Inclusion Worker Project = £22,512. Amount to be spent in house = £10,000 (Total = £32,512)

Total spend = £98,911

BOX 3

REASON FOR THE DECISION

To enable the MHCLG to fund as many projects nationally as possible some of the funding has been awarded in this financial year and some in the next financial year. The MHCLG is aware that the funding will not be spent this financial year but will need to be carried forward into the next financial year to deliver the domestic abuse projects outlined in the bid.

BOX 4

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

There were no other options available if we wanted to secure £98k of additional funding for victims of domestic abuse.

BOX 5

LEGAL IMPLICATIONS

The Localism Act 2011 provides the Council with a general power of competence that allows a local authority to do anything that an individual may generally do.

Legal Services should be consulted at the earliest opportunity to review the terms and conditions of the grant from MHCLG.

The report author should ensure that Partner Agencies who become grant recipients contractually commit to the delivery of outputs in accordance with the terms and conditions of grant to avoid clawback.

Legal to be consulted regarding putting in place appropriate grant terms and conditions.

Name: Paula Coleman Signature: By e-mail Date: 7.05.19

Signature of Assistant Director of Legal and Democratic Services (or representative)

BOX 6**FINANCIAL IMPLICATIONS:**

In line with current financial procedure rules, this ODR seeks approval to accept £99k grant from the MHCLG over two financial years (18/19 and 19/20). It is proposed to spend the grant in 19/20 and 20/21 as per the following table. Carry forwards will be subject to the usual annual year end process.

	18/19	19/20	20/21	TOTAL
Income				
Grant Income	- 29,462	- 69,449	-	- 98,911
Unspent Grant Carried Forward	-	-29,460	-32,510	
Expenditure				
Contract with external provider	-	45,023	22,512	67,535
In -House advisor and associated costs	-	21,376	10,000	31,376
TOTAL EXPENDITURE		66,399	32,512	98,911

Name: Olivia Brown **Signature:** by email **Date:** 14/05/19

Signature of Chief Financial Officer and Assistant Director of Finance (or representative)

BOX 7**OTHER RELEVANT IMPLICATIONS**

HR – A new Job Role Summary and Structure Chart for the Advisor post has been submitted to HR and subsequently evaluated through the GLPC system @ Grade 6 under JE ID 7558. Following advertisement through the DMBC Safer Recruitment processes an appointment has been made with the successful candidate joining the Domestic Abuse team on Tuesday 7th May 2019 at a commencing annual salary of £19,163.00 i.e. minimum SCP 7 within Grade 6 under NJC Local Pay Scales within the SCP 6-7 Salary Range - £19,163.00 - £19,937 under 1st April 2019 Rates

Name: Bill Thompson Senior HR & OD Officer **Signature:** Bill Thompson

Date: 02/05/2019

Signature on behalf of Assistant Director HR, Communications & Executive Office (or representative)

ANY IMPLICATIONS SENT TO DEPARTMENTS SHOULD GENERALLY BE SUBMITTED AT LEAST 5 WORKING DAYS IN ADVANCE TO ENSURE THESE CAN BE GIVEN THE RELEVANT CONSIDERATION.

BOX 8

EQUALITY IMPLICATIONS: (To be completed by the author).

The project is inclusive by design. The project is about supporting all victims of domestic abuse and proactively working with marginalized and isolated members of our communities to raise awareness of domestic abuse and break down barriers to reporting and accessing support.

BOX 9

RISK IMPLICATIONS: (To be completed by the author)

There is a risk that a sufficiently experienced and qualified provider might not be found through the Invitation to Quote process. There is therefore a risk that the project could be delayed or not delivered. However, all necessary steps have been taken to ensure that the market is aware of the Invitation to Quote and how it fits in with the Doncaster Domestic Abuse Strategy and partnership work.

BOX 10

CONSULTATION

The bid to the Ministry for Housing, Communities and Local Government involved consultation both within Doncaster Council and with external partners, as shown in the application bid. The bid was approved by Chief Executive of Doncaster Council, the Police and Crime Commissioner and the Chair of the Safer Stronger Doncaster Partnership.

BOX 11

INFORMATION NOT FOR PUBLICATION

In accordance with the Freedom of Information Act 2000, it is in the public's interests for this decision to be published in full, redacting only the signatures.

Name: Gillian Parker Signature by email Date: 14/05/2019

Signature of FOI Lead Officer for service area where ODR originates

BOX 12

BACKGROUND PAPERS

Please confirm if any Background Papers are included with this ODR /NO

(If YES please list and submit these with this form)

**BOX 13
AUTHORISATION**

Name: Debbie John-Lewis Signature:  Date: 16/05/2019

Assistant Director of Communities _____

Does this decision require authorisation by the Chief Financial Officer or other Officer

YES/NO

If yes please authorise below:

Name: _____ Signature: _____ Date: _____

Chief Executive/Director/Assistant Director of _____

Consultation with Relevant Member(s)

Name: _____ Signature: _____ Date: _____

Designation _____

(e.g. Mayor, Cabinet Member or Committee Chair/Vice-Chair)

Declaration of Interest YES/NO

If YES please give details below:

PLEASE NOTE THIS FORM WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE IN FULL UNLESS IT CONTAINS EXEMPT OR CONFIDENTIAL INFORMATION.

Once completed a PDF copy of this form and any relevant background papers should be forwarded to Governance Services at Democratic.Services@doncaster.gov.uk who will arrange publication.

It is the responsibility of the decision taker to clearly identify any information that is confidential or exempt and should be redacted before publication.